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**First and Last Name**

City, State | (xxx) xxx-xxxx | [linkedin](https://www.linkedin.com/in/sewoongpark/) | [email](http://email)

**SUMMARY**

Example: Trained [Job Title] with hands-on experience applying [Skill 1], [Skill 2], and [Skill 3] through real-world projects. Completed coursework and certifications in [Field or Tool] with a strong focus on problem-solving, efficiency, and data-driven decision making. Known for being a fast learner, detail-oriented, and ready to contribute from day one.

**SKILLS**

* Technical: List computer software and programming languages
* Languages:

**CORE COMPETENCIES**

● Planning & Forecasting ● Risk Mitigation ● Cross-Functional Collaboration

● Inventory & Capacity Optimization ● Shipment Management ● Shipment Tracking

● Contracts & Carrier Management ● Continuous Improvement Initiatives ● Carrier Optimization

**WORK EXPERIENCE**

**Company** City, State

*Job Title* xxx 20xx – xxx 20xx

* Beginning with the most recent position, describe your experience, skills, and resulting outcomes in bullet form.
* Begin each line with an action verb and include details that will help the reader understand your accomplishments, skills, knowledge, abilities, or achievements.
* Quantify where possible.
* Do not use personal pronouns; each line should be a phrase rather than a full sentence.

**Company** City, State

*Job Title* xxx 20xx – xxx 20xx

* With the next-most recent position, describe your experience, skills, and resulting outcomes in bullet form.
* Begin each line with an action verb and include details that will help the reader understand your accomplishments, skills, knowledge, abilities, or achievements.
* Quantify where possible.
* Do not use personal pronouns; each line should be a phrase rather than a full sentence.

**CERTIFICATIONS**

* Data Analytics Certificate – CourseCareers Month Year

**PROJECTS**

**Project Title – Tools Used** Month Year

* Describe the project objective and what problem it solved or simulated
* Mention the tools you used and how you applied them
* Highlight any outcomes (e.g., improved efficiency, built dashboard, reduced error rate)

**EDUCATION**

**University of xxx**  City, State

Degree, Concentration. GPA [Note: list GPA only if above 3.5]

Relevant Coursework: [Note: Optional. Awards and honors can also be listed here.]